

CERTIFICATION FOR OHIO SERVICE

Ohio Revised Code 311.07(C)(1)(2) – 311.08(B)(1)(2)

STATE OF _____

COURT _____ COUNTY OF _____

PLAINTIFF _____

CASE NUMBER _____

VS.

DEFENDANT _____

TYPE OF SERVICE REQUIRED

PERSONAL

RESIDENTIAL

PERSON/ENTITY TO BE SERVED _____

ADDRESS OF SERVICE _____

DIRECTED TO THE SHERIFF OF SENECA COUNTY, OHIO:

THE ABOVE LISTED COURT HAS AUTHORITY TO ISSUE LEGAL DOCUMENTS FOR SERVICE UPON RESIDENTS OF THE STATE OF OHIO OR UPON COMPANIES, CORPORATIONS, BUSINESSES, AGENCIES OR ORGANIZATIONS OPERATING IN OR FROM THE STATE OF OHIO. THESE LEGAL DOCUMENTS HAVE BEEN ISSUED IN COMPLIANCE WITH THE LAWS OF THE STATE OF OHIO.

THIS CERTIFICATION MUST BE SIGNED AND SEALED BY THE CLERK, DEPUTY CLERK, JUDGE OR MAGISTRATE.



Seal of
Office

SIGNATURE

ADDRESS FOR RETURN

THIS CERTIFICATION IS REQUESTED BY THE SHERIFF OF SENECA COUNTY, OHIO UNDER SECTIONS 311.07(C)(1)(2) AND 311.08(B)(1)(2) OF THE OHIO REVISED CODE AND IS MANDATORY FOR SERVICE OF ALL LEGAL DOCUMENTS ISSUED FROM NON-OHIO AREAS.

§ 311.08. Execution and return of process. (Reads the same as § 311.07 (C)(1)(2))

(B) The sheriff shall not execute process that is issued in a state other than this state, unless the process contains either of the following:

- (1) A certification by the judge of the court that issued the process stating that the issuing court has jurisdiction to issue the process and that the documents being forwarded conform to the laws of the state in which the court is located;
- (2) If the process is an initial summons to appear and defend issued after the filing of a complaint commencing an action, a certification by the clerk of the court that issued the process stating that the process was issued in conformance with the laws of the state in which the court is located.

MAIL COMPLETED ORIGINAL CERTIFICATION WITH DOCUMENTS TO BE SERVED TO:

**SENECA COUNTY SHERIFF'S OFFICE
CIVIL PROCESS DIVISION
3040 S SR 100
TIFFIN, OH 44883**